

Designated Employee Positions Appendix A

EXHIBIT 1

NOTE: The full text of the code with exhibits in legislative style is given below. Strikeout (~~Sample~~) indicates that the text is being removed while double underlined (Sample) indicates new text.

CONFLICT OF INTEREST CODE - APPENDIX A

DESIGNATED EMPLOYEE POSITIONS¹

(Revised ~~October-November 2001~~2002)

OFFICE AND POSITIONS

DISCLOSURE CATEGORIES

I. Office of the Executive Director

Executive Director & Secretary	1
Deputy Executive Director	1
Special Ass't to the Executive Director	1
Special Ass't to the Executive Director	20 <u>1</u>
Chief Legislative Counsel	1
Legislative Counsel	1
Principal Legislative Consultant	1
Director of Media Services & Information	2, 7, 14, 18, 19
Web Editor	2, 7, 19
Editor/Gen Mgr CalBar Journal	2, 14, 19
Sr Editor CalBar Journal	20

¹ Where employees in both San Francisco and Los Angeles have the same job title, only the job title appears and not the location. Employees in either location with the indicated job title should file conflicts reports according to the category listed.

OFFICE AND POSITIONS**DISCLOSURE CATEGORIES**

Publication & Production Ass't	20
Public Information Officer	20
Dir JNE & Appointments	4, 11
Sr Administrative Specialist / Supervisor	20
Sr Administrative Specialist / Supervisor	20
Dir Legal Services Outreach	2, 4, 9, <u>10</u> , 11, 14, 17, <u>18</u>
Program Coordinator	20 <u>2, 4, 10, 11, 18</u>
Dir Legal Services Trust Fund Program	2, 4, 6, 9, <u>10</u> , 11, <u>14</u> , <u>18</u>
Sr Grants Administrator	20
Sr Administrative Ass't	20
Dir Section Education & Meeting Services	2, 4, 11, 14, 17, 18
Mgr Section Education & Meeting Services	2, 4, 11, 14, 17, 18
Meeting & Event Administrator	2, 4, 11, 14, 17, 18
Section Coordinator	2, 4, 11, 14, 17, 18
Sr Administrative Ass't	2, 4, 11, 14
Dir Legal Svcs, Access & Fairness Programs	2, 4, 6, 9, 11, 14, 17, 18
Program Developer	2, 4, 11, 14, 17, 18
<u>Dir., Bar Relations Outreach</u>	<u>2, 4, 9, 10, 11, 14, 17, 18</u>
Mgr Human Resources	5, 7, 8, 9, 12
Sr HR Analyst	5, 7, 8
Human Resources Representative	12
Sr Human Resources Ass't	12

OFFICE AND POSITIONS**DISCLOSURE CATEGORIES****II. Operations**

Dir Operations / Chief Operations Officer	1
Dir Administrative Services - LA	2, 4, 7, 10, 11, 13
Sr Administrative Supervisor	10, 13
Supervisor Office & Reception Services	2, 4, 10
Sr Librarian / Archivist	20
Dir Insurance Programs	4, 5
<u>Admin. Ass't, Insurance</u>	4
Supervisor Membership Records	20
Dir Real Property Operations	2, 4, 5, 6, 7, 10, 11, 13, 14 15, 18
Sr Librarian / Archivist	20 10, 17
Supervisor Office & Reception Services	2, 4, 10, 11
Supervisor Printing Services	2, 10

II. Office of the Chief Trial Counsel

Chief Trial Counsel	1
Special Ass't to Chief Trial Counsel	20
Deputy Chief Trial Counsel	20
Ass't Chief Trial Counsel	20
Dir Client Security Fund	20
Sr Administrative Supervisor	20
Dir Central Administration	7, 10
Ass't Dir Central Administration	20
Mgr Central Administration	20

OFFICE AND POSITIONS**DISCLOSURE CATEGORIES****III. State Bar Court**

State Bar Court Judge 20

Administrative Officer / Chief Court Counsel 1

Chief Ass't Court Counsel 20

Court Administrator ~~7, 18~~ 20

Administrative Specialist II 20

Court Services Analyst Technician 20

IV. Fee Arbitration

Dir Fee Arbitration ~~20~~ 4

Sr Administrative Ass't 20

V. Office of Admissions

Sr Executive, Admissions 1

Dir for Examinations 2, 3, 4, 7, 10, 11, 13, 14, ~~18~~

Examination Technician ~~2, 4, 7, 10, 11, 18~~

Dir for Administration 2, 3, 4, 7, 10, 11, 13, 14

Deputy Dir for Administration 2, ~~3~~, 4, 7, 10, ~~11, 13, 14~~

Section Chief, Administration ~~20~~ 2, 4, 7, 10, 14

~~Ass't Section Chief~~ ~~20~~

Dir for Moral Character Determinations ~~12, 4, 7, 10, 11, 16, 18~~

Section Chief, Moral Character Determinations 20

Dir Operations & Management - LA 2, 4, ~~6~~, 7, 10, ~~11, 13, 14~~

Deputy Dir Operations & Management 2, 4, ~~6~~, 7, 10, ~~11, 13, 14~~

Section Chief, Operations ~~20~~ ~~2, 4, 11, 13, 14~~

Section Chief, Receipts 20

OFFICE AND POSITIONS**DISCLOSURE CATEGORIES**

Section Chief, Eligibility	20
Section Chief, Petitions/ Info. Svcs.	20
Dir Certification	2, 4, 11, 17, 18
<u>Asst Dir Certification</u>	<u>20</u>
Sr Compliance Coordinator	20
Dir Legal Unit / Certification	2, 4, 11, 17
Sr Administrative Supervisor	20
Dir Administration	2, 4, 11, 17
Sr. Admin Supervisor	20

VI. Office of General Counsel

General Counsel	1
Chief Ass't General Counsel	20
Assistant General Counsel	20
Dir Administrative Support	20 <u>10</u>
Dir Professional Comp, Programs	2, 4, 11, 14, <u>17</u>
Sr Administrative Specialist	2, 4, 11, 14, <u>17</u>
Attorney, Professional Comp	20

VII. Office of Administration & Finance

Dir Financial Planning & Analysis /CFO	1
Dir Finance	6
Supervisor of Accounting	6

OFFICE AND POSITIONS**DISCLOSURE CATEGORIES**Procurement Officer1Procurement Supervisor1

Mgr Budget & Planning

6

Dir Membership Billing

2, 6, 14

VIII. Office of Information Technology

Sr Executive for Information Technology

1

Dir Technical Systems - LA

7, 10

Dir Information Systems - SF

7

Mgr Systems Development

7

Mgr. Systems Operations7, 10

Mgr Telecommunications

7, 10Tech. Svcs. Support Tech.

20

IX. Diversion Program

Dir. Lawyers Assistance Program

~~20~~ 2, 4, 5, 7, 16, 17, 18, 19

Deputy Dir. Lawyers Asst. Prog.

2, 4, 5, 7, 16, 17, 18, 19

X. Miscellaneous Boards & Commissions

Committee on Group Insurance

~~20~~ 5

Committee on Professional Liability Insurance

~~20~~ 5Attorney Diversion and Asst Prog Oversight Committee20

Board of Legal Specialization

20

Advisory Commission, Legal Specialization

20

Committee of Bar Examiners

20

OFFICE AND POSITIONS**DISCLOSURE CATEGORIES**

Client Security Fund Commission	20
Legal Services Trust Fund Commission	20
Consultants	30